

Recruiter Information, Itinerary:
***Las Vegas Winter Holiday Career Fair at
The Tuscany Hotel and Casino!***

Tuesday, December 5, 2017 – Time: 11:00am -2:00pm
Wednesday December 6, 2017 – Time: 11:00am -2:00pm in
Second floor – Ballrooms E & F. Wi-Fi included! Free Parking!

Dear Recruiters:

Thank you for recruiting with us in Las Vegas. The following is detailed information.

Address

Tuscany Hotel and Casino

255 E Flamingo Road

Las Vegas, NV 89169

Hotel Phone: 702-893-8933 Contact Jim Carter @ 770-881-7620 for career fair information and questions.

Email: jim@diversityhiringexpos.com

Itinerary Day 1- Tuesday, December 5, 2017

Exhibitors Set-Up Time: 10:15 am - Exhibitor refreshment from 10:30am to 10:45am.

Event start at 11:00am and ends at 2:00pm.

This event may be extended to accommodate for candidates waiting to meet with recruiters.

We advertise 3 hours for crowd management.

Itinerary Day 2- Wednesday, December 6, 2017

Exhibitors Set-Up Time: 10:30 am - Exhibitor refreshment from 10:30am to 10:45am.

Event start at 11:00am and ends at 2:00pm.

This event may be extended to accommodate for candidates waiting to meet with recruiters.

We advertise 3 hours for crowd management.

Free Parking! Tuscany parking lot is located at Flamingo and Paradise.

WI-FI - Free WI-FI is available for recruiters at the Freemont Hotel and inside the ballrooms and hotel.

Electricity and Audio-Visual Equipment

*Your booth does not include electricity or audio-visual equipment. Electricity cost \$25.00 per hook up and requires a special plug. Contact Jim Carter at 770-881-7620 if you need electricity or to order any of these items for your booth space. Note: payment in full is required with your order. **SAVE MONEY**, Order AV or power prior to December 5, 2017. They may charge more to set up the day of the fair!*

Hotel Accommodations

Contact the Tuscany Hotel & Casino at: 702-893-8933 for room accommodations and rates. ALL Rooms are subject to availability.

Shipping Instructions

C/O The Tuscany Hotel & Casino

Attn. Hotel Bell Desk

255 E. Flamingo Road Las Vegas, NV 89169

PLEASE HOLD FOR GUEST ARRIVAL

Recruiter/Guest Name and Company

For Vegas Career Fair December 5 & 6 17, 2017 – Ballrooms E & F

Shipping Instructions:

*** Please be advised, delivery of most USPS packages is delayed by one business day due to local mail delivery policies. FedEx or UPS shipping is recommended to minimize delays.**

Client's shipments should be sent to arrive no more than one (1) week prior to the Event. All packages and boxes received for individuals, attendees, or vendors are subject to shipping and handling charges.

The Hotel Bell Desk will be happy to assist a guest by delivering and retrieving shipments to/from the appropriate meeting area. Client is responsible for preparing boxes for return shipment with proper packaging and mailing labels. Client will be responsible for all shipping charges. Client will be responsible for arranging with the Hotel Bell Desk for the pick-up of boxes for shipping and may be subject to a handling fee.

Thank you so much for participating in our career fair.

Sincerely,

Jim Carter

Office: (770) 881-7620, Cell: 404-754-3637, Fax: (404) 474-0559. Email: jim@diversityhiringexpos.com