

Recruiter Information, Itinerary:
**NYC Diversity, Professional, Veteran, Collegiate
Career Fair at New York's Hotel Pennsylvania!**

Tuesday, January 23, 2017 – Time: 11am-2:00pm

Now in Madison Ballroom on 18th Floor.

Click on Hotel Address link for driving directions

Dear Recruiters:

Thank you for recruiting with us in NYC! The following is detailed information.

Address

New York's Hotel Pennsylvania

[401 7th Avenue at 33rd Street New York, New York 10001](#)

Hotel Phone: 212-736-5000

Contact Jim Carter @ 770-881-7620 for career fair information and questions.

Email: jim@diversityhiringexpos.com.

Itinerary – Tuesday, January 23, 2018

Exhibitors Set-Up Time: 10:30am

This event begins at 11am and ends at 2:00pm.

This event may be extended to accommodate for candidates waiting to meet with recruiters.

WI-Fi and Electricity

Your booth space includes Wi-Fi and electricity.

Hotel Accommodations *Contact the Hotel Pennsylvania for room accommodations and rates. ALL Rooms are subject to availability.*

Shipping Instructions

C/O NY Hotel Pennsylvania

Attn. 18th floor Convention Services

401 7th Avenue New York, New York 10001

PLEASE HOLD FOR Guest ARRIVAL

Recruiter/Guest Name and Company

For NYC Career Fair January 23, 2018 – Madison Ballroom

Client's shipments should be sent to arrive no more than three days prior to the Event. All packages and boxes received for individuals, attendees, or vendors are subject to shipping and handling charges.

Prices are subject to change.

The Hotel Bell Desk will be happy to assist a guest by delivering and retrieving shipments to/from the appropriate meeting area. Client will be responsible for arranging with the Hotel Bell Desk for the pick-up of boxes for shipping.

Area Airports

- **LaGuardia Airport - LGA**

Airport Phone: +1 718 533 3400

This hotel does not provide shuttle service.

- *Alternate transportation: AIRLINK 1-877-599-8200;on request*
- *Bus service, fee: 2.75 USD (one way) EST.*
- *Subway service, fee: 2.75 USD (one way) EST.*
- *Estimated taxi fare: 50 USD (one way) EST.*

[Visit LGA airport website](#)

[Driving directions](#)

- *John F Kennedy International Airport - JFK*

Airport Phone: +1 718 244 4444

This hotel does not provide shuttle service.

- *Alternate transportation: AIRLINK 1-877-599-8200;on request*
- *Bus service, fee: 2.75 USD (one way)*
- *Subway service, fee: 2.75 USD (one way)*
- *Estimated taxi fare: 50 USD (one way)*

[Visit JFK airport website](#)

[Driving directions](#)

- *Newark Liberty International Airport - EWR*

Airport Phone: +1 973 961 6000

This hotel does not provide shuttle service.

- *Alternate transportation: AIRLINK 877-599-8200;on request*
- *Estimated taxi fare: 60 USD (one way)*

[Visit EWR airport website](#)

[Driving directions](#)

Hotel Parking

- *Valet parking \$53 USD Daily*
- *Self-park \$35.00 USD daily - One block away*
- *Off-site parking, fee: approx.: \$50.00(+) USD daily*

Other Transportation

Bus Station

- [Port Authority](#)

Subway Station

- [MTA Times Square](#) 0.7 miles S
- Shuttle service, for a fee

Train Station

- [Grand Central](#) 0.8 miles E
- [Penn Station](#) ac

Thank you so much for participating in our career fair.

Sincerely,

Jim Carter

Office: (770) 881-7620, Cell: 404-754-3637, Fax: (404) 474-0559. Email: jim@diversityhiringexpos.com